

TAX INFO

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Latest update on GST Law: Information regarding **Import Purchase Register in the Offline Matching Tool** based on the **Availability on Portal**.

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Import of Purchase Register in the Offline Matching Tool

Matching Offline Tool is an offline tool to view Form GSTR 2B and match the auto drafted details in Form GSTR-2B with the purchase register. After the Form GSTR-2B details downloaded, the Purchase Register is imported in the Matching Tool using the IMPORT EXCEL/CSV option under Import Purchase Register section. Purchase register has to be maintained in a format of template provided so that it can be imported in the Matching offline tool. On successful import of the file, the Summary of Purchase Register is displayed. To match results of Form GSTR-2B details with the purchase register, click the MATCH button. The summary and details of the match result is displayed in different sections

The Summary section displays details under the following columns:

- **Matching result:** Displays the types of match such as:
 - **Exact Match** (All 7 parameters match): where all the parameters match in records of both Form GSTR-2B and purchase register. The parameters include:
 - a) GSTIN
 - b) Document type
 - c) Document number
 - d) Document date
 - e) Taxable value
 - f) Total tax amount i.e. IGST, CGST, SGST,CESS etc
 - **Partial match:** Records match partially
 - **Probable match:** Mismatch in between GSTIN and Document type and complete match in all other parameters
 - **Mismatch** (Few parameters do not match or record does not exist in Form GSTR-2B or Purchase register
 - **Unmatched:** Two or more parameters do not match
 - **In GSTR-2B not in Purchaser register**
 - In Purchase register not in GSTR-2B
- **No. of documents:** Displays the number of documents matched or mismatched.
- **Total taxable value:** Displays the value of tax on match or mismatch of respective tables

You can download the details of matching results in CSV/ Excel format using Export to CSV option.

Refine Matching Results:

The REFINE MATCHING RESULT option enables you to refine the match results by altering the tolerance value for Integrated, Central, State/UT tax or Cess.

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